**FREE HORIZON MONTESSORI**



**Virtual Facilities Committee Meeting - meet.google.com/hka-juhy-kog**

**AGENDA**

Thursday - October 1, 2020 – 4:00 - 5:30 pm

**Members:**

|  |  |  |
| --- | --- | --- |
| BoD Representative |  **John Frost** | Committee Liaison to the BOD  |
| **Rebekkah Robbins** | Committee Liaison to the BOD  |
| CSN Representative | **Rachel Hernandez** | CSN President (Kristen Cummings- representing CSN  |
| Building Corp Rep | **Jeannie Mabey** | FHM Building Corp VP  |
| FHM Administration | **Kresta Vuolo** | FHM Principal  |
| **Cyndi Vosburgh** | FHM Director of Finance & Advancement; Committee Chair  |
| **Megan Wells** | FHM Director of Ops  |
| **Brandon Leslie** | FHM Facilities Manager  |
| FHM Staff | **Chris Caruso****Karen Clough****Linda DeBruyn****Heather Smith** | FHM Math Special Education TeacherFHM Financial SecretaryFHM Middle School HumanitiesFHM Art Specialist |
| FHM Community Reps | **Cherish Edwards** | Parent member  |
| **Rowena Adams** | Parent member  |
| Guests |  |   |

**Agenda:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Agenda Topic** | **Lead** | **Objective/Outcome** | **NOTES** |
| **1** |  |
| a | Call to Order | Cyndi |  |  *Time:* |
| b | FHM Mission & Vision | Volunteer |  |  |
| c | Roll Call | Cyndi |  |  |
| **2** | **Consent Agenda** |
| a | Agenda Approval | Cyndi |  |  |
| b | Review/Approve Prior Mtg Minutes  | Cyndi |  | [*Minutes - September 4, 2020*](https://docs.google.com/document/d/1RSMai7C-7ovmUrmFStDmGECwniKoAOPPAa3p3lNr0UY/edit?usp=sharing) *Next meeting date was listed as October 2, 2020 – should have been October 1, 2020* |
| **3** | ***Old Business*** |
| a | Facility Development Plan | Jeannie | Status update | *Please review the* [*draft staff survey*](https://drive.google.com/file/d/1mGyezG2GBhNQX_iCkhYPBCfhCYklJUVd/view?usp=sharing)*. Estimated timeframe for distribution is during Staff Development Day on Oct. 15. Then Families later in October if it makes sense. We need to wait and see how school operations are unfolding.*  |
| b | Interior Painting Plan to finish unpainted areas.  | Megan, Brandon | *Status update* |  |
| c | Interior Student Storage options  | Brandon, Megan | Status update  | [***Finalized design***](https://drive.google.com/open?id=1ACt9oslsKzlB4b0DoIfKOM0YuuPY6E9H)***.*** *CO Specialties contracted to do the work. Color selected. Installation?* |
| d | Interior Flooring - 1st floor done. 2nd floor 2020  | Megan/Kresta | Status update |  |
| e | Learning Landscape/Playground Design Initiative Updates & decision points | Megan/Kresta/Cyndi | Mini courtyard Committee working to determine items to go in the courtyard. | *Got a quote for concrete stoppers to protect amphitheater seating from skateboard use.**Budget discussion.* |
| f | New Cafeteria Tables | Megan, Brandon, Kristen | To select new tables for the cafeteria that are commercial grade to replace the existing tables.  | ***HOLD.*** *Is there a benefit of purchasing and test a few before investment? Project on HOLD until full use of the cafeteria again. OR watch for sales to maybe buy one.*  |
| **4** | **New Business** |
| **a** |  Adjust meeting “day” and “time” |  Cyndi | Working for everyone? |  |
| **b** |  |  |  |  |
| **5** | **Ongoing Annual Items Updates/Report-outs** |
| a | Campus Beautification Day | Cmte | *Ideas to support the new courtyard & play area. Interior & exterior action items. Prepare for upstairs moving?*  | ***HOLD.*** *Utilize volunteers to assist teachers packing up classrooms. When will we be able to host a beautification day?* |
| b |  CSN Special Appeal Item - Spring Fling | CSN Rep | *Continuing discussion & Idea sharing. Identify by Feb/march Meeting* | ***HOLD.*** *Cafeteria tables seem to be the idea that will affect all students. Do we also want to include tables for outdoor lunches? too much?*  |
| c | Grant Opportunities & Timelines | Cmte | Continuing discussion & Idea sharing |  |
| **6** | **Wrap-Up Adjourn** |
| a | Assignments/Action Item Review | Secretary |  |  |
| b | Schedule Next Meeting | Secretary | November 5, 2020 |  |
| c | Adjourn | Secretary |  |  |

**FHM Mission**: Through the Montessori philosophy, we inspire every child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment. **FHM Vision**: We seek to transform our community by developing students who pursue their full potential, understand their global responsibilities, and respect others, self, and the environment. **FHM Motto**: Inspiring lifelong learning!